

Privacy Policy

Salome Jewellery s.r.o.

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We, the company

Salome Jewellery s.r.o., registered office at Tusarova 1267/9, Holešovice, 170 00 Prague 7

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(hereinafter referred to as the "administrator", "company", or "we") recognizes the importance of protecting your personal data for you and therefore we elaborated this Privacy Policy (Personal Data Processing Policy) for you **to know in what manner the company processes your personal data and how it subsequently handles them.**

Content

1. What kind of your personal data we process?
2. Why we process your personal data?
3. Do you have to provide your personal data to us?
4. Do you always have to provide your consent to process your personal data to us?
5. How long we will keep your personal data?
6. Do we share your personal data with other persons?
7. What are your rights in connection with the personal data processing?
8. Where you will learn more information about the personal data processing and your rights?

1. What kind of your personal data we process?

Below we elaborated the overview showing clearly what kind of your personal data we process if you are our customer, business partner, contact person or you visited our websites, and other things.

Our Customer ("Buyer")

For the purposes of concluding a purchase agreement and its subsequent fulfilment, i.e. implementation of your order and delivery of the jewellery or, as a case may be, for solving the rights in respect of defective performance (claims), we process and keep your personal data in compliance with the regulation of the European Parliament and Council (EU) 2016/679, General Data Protection Regulation (hereinafter referred to as the GDPR) to the following scope:

Name, surname, mailing address, invoicing address, ID No., notes concerning the order, information on effected payment, e-mail, telephone number and records on purchase of jewellery.

Business partners and contact persons

If you are our business partner or supplier, we process your personal data to the scope name, surname, e-mail address and telephone number.

Visitor of our websites

If you are a visitor of our websites, we process your personal data to the scope

- IP address of the user
- Type of the browser / version of the browser (e.g. Chrome, Firefox, Safari...);
- Language of the browser (e.g. Czech);
- Used operation system (e.g. Windows XP, Windows 10, iOS);
- Screen resolution;
- Time data in respect of the date and time of access to our website;
- Click-through number

During operation of our websites we further collect certain data, for example, cookies, JavaScript systems and we also use the service measuring visits on our websites. You can prohibit collection of these data in your browser setting, however, we cannot unfortunately guarantee that the websites will function without problems and to the full scope in such case.

2. Why we process your personal data?

We process your personal data on several grounds as they are described below. Moreover, each of the stated reasons has to be supported by the legal grounds for processing in order to ensure that the personal data processing by the company is legal and in compliance with relevant legal regulations.

For better transparency, we have prepared for you the **overview of the so-called legal grounds and purposes**, i.e. reasons why we process the personal data. For the sake of clarity, we included also the enumerated data subjects, i.e. persons whose personal data are involved, into the overview.

Data subject	Legal Ground	Purpose
Our customer	Fulfilment of an agreement or adoption of measures prior to conclusion of such agreement	We process the personal data in order to be able to deliver the goods which you have ordered from us to you.
Business partners and contact persons	Fulfilment of an agreement or adoption of measures prior to conclusion of such agreement	We process the personal data in order to be able to make further business with you, i.e. to take the goods from you and to communicate with you in this matter effectively.
Our customer, business partner or contact person	Legitimate interest	We process your personal data also in the case of enforcing our claims from you, in particular at a court or through our legal representative.
Visitor of our websites	Legitimate interest	We process personal data for operation of our websites.
Visitor of our websites	Legitimate interest	We process the personal data for being able to improve our websites, to see what attracted you on our websites and to improve ourselves.

3. Do you have to provide your personal data to us?

If you are our customer or business partner, we need your personal data for being able to deliver you the required goods, briefly – to do business.

If you are a visitor of our websites, we generally collect only the data necessary for operation of the websites.

In none of the above cases we request more personal data, i.e. a higher scope of personal data, than necessary for the relevant purpose of processing.

4. Do you always have to provide your consent to process your personal data to us?

In case of processing your personal data, we may need, in some cases, consent to process your personal data. We are aware of the fact that the processing is not always based on the consent and therefore we will request your consent only where necessary in order to be able to process your personal data.

At present time, we do not process the personal data for purposes for which it would be necessary to request your consent for personal data processing. Should there be any change, we would certainly let you know.

5. How long we will keep your personal data?

In the case that you are our customer and take the goods from us or you are our business partner, we process your personal data for 10 years from the day of conclusion of the agreement if it is a one-time deal.

According to relevant legal regulations, we also have to keep for example tax documents for 10 years from the end of the taxable period in which the supply occurred, including your personal data stated therein.

We always keep the personal data for the time necessary and adequate to the relevant purpose, i.e. the reason why we process your personal data. The time of keeping them is determined mainly on the basis of the following logic:

- throughout duration of our contractual obligation to you,
- for the time necessary to protect the company rights,
- throughout duration of legitimate interests of the company, should such time be adequate for the relevant purpose of processing,
- throughout the time stipulated by legal regulations,
- for the time necessary for determination, exercise and defence of legal claims.

6. Do we share your personal data with other persons?

Only authorized persons have access to the personal data in our company. Our accountant has access to some personal data, namely if you are our customer or business partner. We also have to provide your data to a carrier so that your goods can be delivered. We also may provide your personal data to relevant state administration bodies or public authorities. We may further provide the personal data to our legal representatives and other persons for the purposes of protection of our rights. All these recipients of your personal data are obliged to protect your personal data in the same way as we do, i.e. in compliance with the valid legal regulations. Should these recipients process the personal data as processors, we have relevant agreements concluded with them.

Within improving and increasing quality of services and within improving our websites and sales, we may use other instruments, such as Google Analytics.

7. What are your rights in connection with the personal data processing?

Indeed, you have all rights conferred by legal regulations, in particular the following rights:

- **Right of access:** You have the possibility to request that we inform you about kinds of your personal data processed by us and the access to such data may be also enabled to you, i.e. a copy of the processed personal data may be provided.
- **Right of rectification:** You may also request us to rectify incorrect or supplement incomplete personal data. You may also request us to delete your personal data; under certain conditions, we are obliged to delete such personal data, however not always, in some cases we may continue keeping the personal data.
- **Right to restriction of processing:** Under certain conditions, you also have the right to request restriction of processing, for example, when you dispute accuracy of the personal data and we are verifying their accuracy.
- **Right to portability:** In the case that you want to change a service provider or want to hand over the personal data to another personal data administrator, you have the right, under certain conditions, to be provided by us with the data in a structured, generally used and a machine readable format...
- **Right to lodge a complaint with the supervisory authority:** In the case that you have suspicion that we breach the law or other valid legal regulations when processing your personal data, you have the possibility to lodge a complaint with The Office for Personal Data Protection.
- **Right not to be subjected to automated individual decision-making, including profiling:** You also have the right not to be subjected to automated individual decision-making, including profiling, however, our company does not do it.

In addition to the above rights you also have the right to object to the processing concerning your specific situation, for example, when we process your personal data for our legitimate interests.

We will be certainly pleased to provide you more information on exercise of individual rights; below please find the contact data where you can contact us with any question concerning your personal data protection.

8. Where you will learn more information about the personal data processing and your rights?

You will be always provided with up-to-date information about your personal data processing by means of this statement. Therefore, check the effective date of this Privacy Policy on the first page, please.

Should the above information be insufficient for you and should you have further questions concerning your personal data protection, our company will gladly answer them. You may contact the company on the above-stated address or by writing to the email address gabriela@salomejewellery.com.